Genera	l Instruc								
							ulk filing. Refer to the directions for each section to find out which fields are required and	which are o	ptional.
	2. This	docume	nt descri	bes how	each fie	ld should be populated (e.g., cal	culations, constants).		
Schema	Element							М	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
IDORTran	smission	J.	•		,		All the fields listed below in the IDORTransmission Section are required. Any additional fields that are in the schema header are not required.		
	Count			,		_	This is an attribute and the value should always be "1".		Constant
	xsmnSch	emaVers	sion				This is an attribute and the value should always be "IDORSpecialTaxTransmission2014V1.0".		Constant
	Transmis						Must be the DOR assigned vendor code (VendorCd) concatenated with the Julian Date concatenated with a six digit unique identifier, generally sequential.		
	VendorCo						DOR will provide this code during the Bulk File registration and certification process.		Constant
	ProcessT	, .					T for TEST or P for Production file.		Constant
	ReturnSta								_
			hemaVers				This is an attrribute and the value should always be "IDORSpecialTax2014V1.0"		Constant
	_	Returni	HeaderSta		1		Two Character State Code = IN		0
			Jurisdicti TimeSta				Date/Time Stamp of the transmission. All Timestamps should look like this: YYYY-MM-DDTHH:MM:SSZ. The embedded "T" and "Z" are required. Use the System Time of your job to set it		Constant
			TaxPerio	odBeginD	ate		The first day of the period month being filed. Format is YYYY-MM-DD. Example: For an October 2014 return this element would be 2014-10-01.	CIG-PT	Tax Period being filed.
			TaxPerio	odEndDat	е		The first day of the period month being filed. Format is YYYY-MM-DD. Example: For an October 2014 return this element would be 2014-10-31.	CIG-PT	Tax Period being filed.
			TaxYear				YYYY format will contain the tax year being processed. Example: 2014	CIG-PT	Tax Year being filed.
			Preparer	-					
				Name			Name of person who approves this electronic submission.		
							The SSN or the PTIN of the person who approves this electronic submission.		
				SSN or	PTIN		You are not required to put an individual's SSN. You are permitted to put any 9 numbers. For example, "111111111." Do not include hyphens.		
				Phone			The phone number of the person who approves this electronic submission. Do not include hyphens.		
				EmailAd	ddress		The email address of the person who approves this electronic submission.		
			Originato	or					
				EFIN			"123456"		Constant
-				Type			"ERO"		Constant
			Software				"SUBMITTER"		Constant
			ReturnTy	ype			"CIGPT"		Constant

Schema	Element Parent Child Grand Great- Great- Great-great-great-grand child						М	aps To	
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
			Filer		- Cilina				
				Busines	sEntity				
					FEIN		Federal ID number of taxpayer. Do not include hyphens.	CIG-PT	FID Number
					Entity Na	ame			
						BusinessNameLine1	The entity name as it appears on the Indiana Alcoholic Beverage Permit. The XML will not accept the following special characters: comma (,), period (.), semi-colon (;), colon (:), plus sign (+), and equal sign (=).	CIG-PT	Name of License Holder
				Address					
					USAddr	ess			
						AddressLine1	Business street address (physical address)	CIG-PT	Physical Street Address
						City	City (physical address)	CIG-PT	Physical City
						State	State (physical address)	CIG-PT	Physical State
						ZipCode	Zip (physical address)	CIG-PT	Physical Zip Code
				StateId			Ten digit Indiana Taxpayer ID code.		
				LocNbr			Three digit Indiana business location code.		
			EmailAd	dress			Provide the email address of the person DOR should contact if there is a problem with this electronic submission.		
			FilingMe	thodCd			"ELF"		Constant
			ReturnSo				"FTP"		Constant
			InputSou	ırceMetho	odCd		"BULK"		Constant
			FormVer	sionCode	•		"0614"	CIG-PT	CIG-PT Form Create Year/Month
			ТахТуре	Cd			"CIG"		Constant
			Submiss				Submission Id is generated by using the following format: Prefix of T for Test file or P for Production file, Followed by Department assigned id number plus six digit unique sequence number.		Constant
		Return	DataState						
			FormCIG	PT					
							All the fields in CIGPTAccountabilitySection are required for In-State Distributors. If you are an Out-of-State Distributor, you are required to put zeros (0) in the fields. Otherwise the file will be rejected.		
	CIGPTAccountabilitySection		ilitySection	If you are an In-State Distributor and have no activity to report for the month, you must specify either "ONA" or "ANA" for the ReturnFilingType. You must also enter zeros (0) in all fields. Otherwise the file be rejected.					

Schema	Element							M	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
							Return Filing Type		
					ReturnF	ilingType	Valid codes are: "O" = Original, "A" = Amended, "ONA" = Original - No Activity, "ANA" = Amended - No Activity		Constant
							Beginning Inventory - Tubes		Beginning
					Beginnir	ngInventoryTubes	The number of unstamped tubes in inventory at the beginning of the reporting period.	CIG-PT	Inventory - Unstamped for Tubes (1.)
					L		Beginning Inventory - Papers		Beginning Inventory -
					Beginnir	ngInventoryLoosePapers	The number of unstamped papers in inventory at the beginning of the reporting period.	CIG-PT	Unstamped for Papers (1.)
							Purchases - Tubes		Purchases - Tubes (2.)
					Purchas	sesTubes	The number of unstamped tubes purchased during the reporting period.	CIG-PT	
							Should equal the total number for all Transaction Type "1" tube transactions in Schedule PT-S.		
							Purchases - Papers		
							The number of unstamped papers purchased during the reporting period.	CIG-PT	Purchases -
					Purchas	esLoosePapers	Should equal the total number for all Transaction Type "1" paper transactions in Schedule PT-S.		Papers (2.)
							Total - Tubes		Total - Tubes
					TotalTub	oes	Calculate: BeginningInventoryTubes + PurchasesTubes	CIG-PT	(3.)
						_	Total - Papers		Total - Papers
					TotalLoc	osePapers	Calculate: BeginningInventoryLoosePapers + PurchasesLoosePapers	CIG-PT	(3.)
							Closing Inventory - Tubes		Deduct Closing
					ClosingI	nventoryTubes	The number of unstamped tubes in inventory at the end of the reporting period.	CIG-PT	Inventory - Unstamped Tubes (4.)

Schema	Element							M	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
					Closingl	nventoryLoosePapers	Closing Inventory - Papers The number of unstamped papers in inventory at the end of the reporting period.	CIG-PT	Deduct Closing Inventory - Unstamped Papers (4.)
					Quantity	/ToAccountForTubes	Quantity to Account For - Tubes Calculate: TotalTubes minus ClosingInventoryTubes	CIG-PT	Quantity to Account for - Tubes (5.)
					Quantity	/ToAccountForLoosePapers	Quantity to Account For - Papers Calculate: TotalLoosePapers minus ClosingInventoryLoosePapers	CIG-PT	Quantity to Account for - Papers (5.)
					Outsidel	INSalesTubes	Sales Outside of Indiana - Tubes The number of tubes sold to customers outside of Indiana. Should equal the total number for all Transaction Type "3" tube transactions in Schedule PT-S.	CIG-PT	Sales Outside of Indiana - Tubes (6.)
					Outsidel	INSalesLoosePapers	Sales Outside of Indiana - Papers The number of papers sold to customers outside of Indiana. Should equal the total number for all Transaction Type "3" paper transactions in Schedule PT-S.	CIG-PT	Sales Outside of Indiana - Papers (6.)
					Unstam	pedSalesTubes	Unstamped Sales to Indiana Distributors - Tubes Number of unstamped tubes sold to Indiana distributors. Should equal the total number for all Transaction Type "5" tube transactions in Schedule PT-S.	CIG-PT	Unstamped Sales to Indiana Distributor - Tubes (7.)
					Unstamp	pedSalesLoosePapers	Unstamped Sales to Indiana Distributors - Papers Number of unstamped papers sold to Indiana distributors. Should equal the total number for all Transaction Type "5" paper transactions in Schedule PT-S.	CIG-PT	Unstamped Sales to Indiana Distributor - Papers (7.)

Schema	Element							М	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
					TotalDe	ductionsTubes	Total Deductions - Tubes Calculate: OutsideINSalesTubes + UnstampedSalesTubes	CIG-PT	Total Deductions - Tubes (8.)
					TotalDe	ductionsLoosePapers	Total Deductions - Papers Calculate: OutsideINSalesLoosePapers + UnstampedSalesLoosePapers	CIG-PT	Total Deductions - Papers (8.)
					TotalSta	umpedTubes	Total Stamped - Tubes Calculate: QuantityToAccountForTubes minus TotalDeductionsTubes	CIG-PT	Total Stamped - Tubes (9.)
					TotalSta	umpedLoosePapers	Total Stamped - Papers Calculate: QuantityToAccountForLoosePapers minus TotalDeductionsLoosePapers	CIG-PT	Total Stamped - Papers (9.)
					TaxDue	Tubes	Tax Due per Items Stamped - Tubes Calculate: TotalStampedTubes divided by 50. Round up to the next whole number and multiply by \$0.01.	CIG-PT	Tax Due Per Items Stamped - Tubes (11.)
					TaxDue	LoosePapers	Tax Due per Items Stamped - Papers Calculate: TotalStampedLoosePapers divided by 1,200. Round up to the next whole number and multiply by \$0.12.	CIG-PT	Tax Due Per Items Stamped - Papers (11.)
					InState1	- otalTaxDue	Total Tax Due: Calculate: TaxDueTubes + TaxDueLoosePapers	CIG-PT	Total Tax Due - In State (12.)
				CIGPTO	OutOfState	eAccountabilitySection	All the fields in CIGPTOutOfStateAccountabilitySection are required for Out-of-State Distributors. If you are an In-State Distributor, you are required to put zeros (0) in the fields. Otherwise the file will be rejected. If you are an Out-of-State Distributor and have no activity to report for the month, you must specify either "ONA" or "ANA" for the ReturnFilingType. You must also enter zeros (0) in all fields. Otherwise the file be rejected.		

Schema	Element			_			Maps To		
	Parent	Child	Grand child	Great- grand child	Great- Great-great-grand child great-grand child child	Contents/Reject Rules	Form Id	Source Field for this data:	
					IndianaSalesTubes	Indiana Sales - Tubes The number of tubes sold to customers in Indiana. Should equal the total number for all Transaction Type "4" tube transactions in Schedule PT-S.	CIG-PT	Indiana Sales - Tubes (1.)	
					IndianaSalesPapers	Indiana Sales - Papers The number of papers sold to customers in Indiana. Should equal the total number for all Transaction Type "4" paper transactions in Schedule PT-S.	CIG-PT	Indiana Sales - Papers (1.)	
					ClosingInventoryTubes	Closing Inventory Indiana Stamped - Tubes The number of Indiana-stamped tubes in inventory at the end of the reporting period.	CIG-PT	Closing Inventory Indiana Stamped - Tubes (2.)	
					ClosingInventoryPapers	Closing Inventory Indiana Stamped - Papers The number of Indiana-stamped papers in inventory at the end of the reporting period.	CIG-PT	Closing Inventory Indiana Stamped - Papers (2.)	
					TotalTubes	Total - Tubes Calculate: IndianaSalesTubes + ClosingInventoryTubes	CIG-PT	Total - Tubes (3.)	
					TotalPapers	Total - Papers Calculate: IndianaSalesPapers + ClosingInventoryPapers	CIG-PT	Total - Papers (3.)	
					BeginningINInventoryTubes	Beginning Inventory Indiana Stamped - Tubes The number of stamped tubes in inventory at the beginning of the reporting period. This should be the same number as reported for the closing inventory from the previous month.	CIG-PT	Beginning Inventory Indiana Stamped - Tubes (4.)	
					BeginningINInventoryPapers	Beginning Inventory Indiana Stamped - Papers The number of stamped papers in inventory at the beginning of the reporting period. This should be the same number as reported for the closing inventory from the previous month.	CIG-PT	Beginning Inventory Indiana Stamped - Papers (4.)	

Schema	Element							Ma	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
							Purchased Indiana Stamped - Tubes		
					Purchas	edINStampedTubes	The number of stamped tubes purchased from another Indiana licensed distributor during the reporting period.	CIG-PT	Purchased Indiana Stamped -
							Should equal the total number for all Transaction Type "2" tube transactions in Schedule PT-S.		Tubes (5.)
							Purchased Indiana Stamped - Papers		
					Purchas	edINStampedPapers	The number of stamped papers purchased from another Indiana licensed distributor during the reporting period.	CIG-PT	Purchased Indiana Stamped -
							Should equal the total number for all Transaction Type "2" paper transactions in Schedule PT-S.		Papers (5.)
							Total - Tubes		Total - Tubes
					Tubes		Calculate: BeginningINInventoryTubes + PurchasedINStampedTubes	CIG-PT	(6.)
							Total - Papers		
					Papers		Calculate: BeginningINInventoryPapers + PurchasedINStampedPapers	CIG-PT	Total - Papers (6.)
							Quantity Stamped - Tubes		Quantity
					Quantity	StampedTubes	Calculate: TotalTubes minus Tubes	CIG-PT	Stamped - Tubes (7.)
							Quantity Stamped - Papers		Quantity
					Quantity	StampedPapers	Calculate: TotalPapers minus Papers	CIG-PT	Stamped - Papers (7.)
							Tax Due per Items Stamped - Tubes		
					TotalTax	kDueTubes	Calculate: QuantityStampedTubes divided by 50. Round up to the next whole number and multiply by \$0.01.	CIG-PT	Tax Due per items Stamped - Tubes (9.)
					TotalTax	«DuePapers	Tax Due per Items Stamped - Papers Calculate: QuantityStampedPapers divided by 1,200. Round up to the next whole number and multiply by \$0.12.	CIG-PT	Tax Due per items Stamped - Papers (9.)

Schema	Element Parent Child Grand Great- Great- Great-great-great-grand child							M	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
					OutOfSt	ateTotalTaxDue	Total Tax Due Calculate: TotalTaxDueTubes + TotalTaxDuePapers	CIG-PT	Total Tax Due - Out of State (10.)
				CIGPTS	StampAcco	puntabilitySection	All the fields in CIGPTStampAccountabilitySection are required. If you have no activity to report for the month you must specify either "ONA" or "ANA" for the ReturnFilingType. You must also enter zeros (0) in all fields. Otherwise the file be rejected.		
					PeriodBe	eginningStampInventory	Beginning Inventory of Taxed Stamps The dollar value of the stamps (unattached to cartons or the return) in inventory at the beginning of the reporting period. This should be the same figure as reported for the closing inventory from the previous month (ClosingInventoryTubes + ClosingInventoryLoosePapers).	CIG-PT	Beginning Inventory of Tax Stamps (1.)
					PeriodPo	urchasesStamps	Purchases of Tax Stamps During Reporting Month The total purchase dollar amount for all stamp purchases during the reporting period.	CIG-PT	Purchases of Tax Stamps During Reporting Period (2.)
					TotalPer	iodStamps	Total Calculate: PeriodBeginningStampInventory + PeriodPurchasesStamps	CIG-PT	Total - Stamp Accountability (3.)
					PeriodCl	losingStampInventory	Closing Inventory of Tax Stamps Dollar amount of stamps in the closing inventory for the reporting period.	CIG-PT	Deduct Closing Inventory of Tax Stamps (4.)
					PeriodSt	ampsUsed	Stamps Used During Month Calculate: TotalPeriodStamps minus PeriodClosingStampInventory	CIG-PT	Stamps Used During Month (5.)
					Overage	Shortage	Overage/Shortage Calculate: (InStateTotalTaxDue OR OutOfStateTotalTaxDue) minus PeriodStampsUsed	CIG-PT	Overage / Shortage (6.)

Schema	Element							M	aps To
	Parent	Child	Grand child	Great- grand child	Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:
				CIGPTS	ScheduleS		If you have a ReturnFilingType of "O" or "A", please follow the directions below to determine the value of each field. If you have no activity to report for the month (i.e. a ReturnFilingType of "ONA" or "ANA"), then do not include CIGPTScheduleSection in your transmission.		
					CIGPTS	cheduleRepeatSection			
						TransactionType	Transaction Type Valid codes are: "1" = Unstamped papers/tubes purchased "2" = Stamped papers/tubes purchased "3" = Unstamped papers/tubes sold out of state "4" = Stamped papers/tubes sold in state "5" = Unstamped papers/tubes sold to Indiana licensed distributors "6" = Stamped papers/tubes sold to Indiana licensed distributors	CIG-PT-S	Transaction Type
						DocumentDate	Date of the transaction listed on the given document. Format is YYYY-MM-DD.	CIG-PT-S	Document Date
						DocumentNumber	Document Number assigned to each transaction.	CIG-PT-S	Document Number
						DocumentType	Document Type: Valid codes are: "C" = Confirmation, "I" = Invoice, "O" = Other, "PO" = Purchase Order	CIG-PT-S	Document Type
						CompanyName	Name of entity purchased from or sold to.	CIG-PT-S	Company Name
						FederalID	The federal identification number of entity purchased from or sold to.	CIG-PT-S	Federal Identification Number
						Tubes	The number of tubes purchases or sold.	CIG-PT-S	Tubes
						LoosePapers	The number of papers purchased or sold.	CIG-PT-S	Papers
Revisio	ns:								
9/15/2014			L	ı	ı	l		1	1

^{1.} Changed Instruction #1 (Row 2).

^{2.} Deleted Instructions #3 and #4.

^{3.} Added content to IDORTransmission (Row 7) in Contents/Reject Rules column.

^{4.} Changed content to SSN or PTIN (Row 23) in Contents/Reject Rules column.

Schema	Element							Ma	aps To	
	Parent	Child	Grand child		Great- great- grand child	Great-great-grand child	Contents/Reject Rules	Form Id	Source Field for this data:	
Revisio	ns: (Co	ntinu	ed)							
9/15/2014										
Change	d content t	o Phone	(Row 24)	in Conte	nts/Rejec	t Rules column.				
Change	d content t	o FEIN ((Row 33) i	n Conten	ts/Reject	Rules column.				
Change	d content t	o Busine	essNameL	ine1 (Ro	w 35) in C	ontents/Reject Rules column.				
Added of	3. Added content to CIGPTAccountabilitySection (Row 53) in Contents/Reject Rules column.									
Added of	9. Added content to CIGPTOutOfStateAccountabilitySection (Row 76) in Contents/Reject Rules column.									
Added	10. Added content to CIGPTStampAccountabilitySection (Row 94) in Contents/Reject Rules column.									
11. Added	content to	CIGPTS	ScheduleS	Section (R	ow 101) i	n Contents/Reject Rules column.				